



Annual Report 2017/18



Photo courtesy of Moorvision



Photo courtesy of Honiton Community Theatre Company



Photo courtesy of Space



Photo courtesy of Farms for City Children
(photo taken by Kevin Nicholson)

“To Champion and Strengthen Children and Young People Organisations in Devon”

Registered Charity Number: 1054442

Voluntary Organisations for Young People and Children (VOYC) - Devon

What is it that we do?:

1. **Provide Practical Help** - to ensure the support necessary to develop and maintain the children and young people's sector.
2. **Provide a Voice** - to enable the children and young people's sector to have a voice and influence.
3. **Facilitate Networking** - to support, develop and promote collaboration and networking.
4. **Manage the Charity** - to have efficient and effective systems for the management of VOYC Devon.

President

Robin Wakinshaw

Vice President

The Right Reverend Nicholas McKinnel, Bishop of Plymouth (wef: 1.8.16)

Officers

**Karen Acott
Peter Brewer
Nick Creasy**

**Independent Chair
Vice Chair (Bank Youth Project)
Treasurer (Devon Federation of YFC's)**

Executive (Management Committee and Trustees)

Paul Allan	Co-option
Karen Jones	Co-option
Gill Millar	Centre for Youth Impact (co-opted 15.9.17)
Jonathan Oliverio	Youth Genesis Trust Ltd (co-opted 15.9.17)
Steve Keable	CEDA (elected 29.6.16)
Paul Reisbach	Diocese of Exeter (elected 29.6.16)
Andie Scilly	North Devon Homes (resigned 28.6.17)
Tina Tozer	Lifeworks Charity Ltd (elected 25.6.15)

Staff

Mark Goodman	Chief Executive
Juliet White	Administrator
Jeanette Brown	Communications and Marketing Co-Ordinator

SUMMARY OF ACHIEVEMENT 2017 - 2018

Welcome to the VOYC Devon Annual Report for 2017/18. This was a year when despite having to respond to some significant challenges we are delighted that we have been able to continue to support our members and the sector as a whole. The ever changing times require organisations to be fleet of foot moving more quickly when you see an opportunity and an even greater importance on working with partners. Whenever we meet members of VOYC Devon it is inspiring to hear of their creativity and innovation and the real difference they make.

For over 50 years, VOYC Devon has brought the voluntary and community sector's people together to solve problems, address root causes and inspire each other. Those of us involved with VOYC know and value the power of the voluntary and community sector and try to advocate this at every opportunity trying to make those in Agencies better understand and recognise that no one organisation can solve society's challenges alone.

The Annual Report looks back at our work over the past twelve months. This has been a time when we have strived to place our members at the heart of everything we do, not simply because they are our members but because we see first-hand how much they do to help children and young people to enrich their lives. We want to ensure that VOYC is advocating on behalf of what is an important part of the jigsaw that is the delivery of targeted and universal services to children and young people. Whilst we celebrate the great things that VOYC has achieved we are not complacent and recognise that we must, and will, challenge ourselves and our members to do better.

An info graphic will be added within this annual report which will set out in more detail our work over the past twelve months. The biggest area of work for VOYC in 2017/18 was to deliver the community support element of the Devon County Youth Work Contract in partnership with DYS Space. This contract commenced in February 2017 and the support that the two organisations offer and can be said to include:-

- VOYC providing infrastructure, strategic and committee related support, such as safeguarding training, legal status, insurance advice, safe recruitment strategies, etc
- Space providing youth work practice related support, such as supporting youth workers running clubs, recruitment of or training volunteers, project or programme design, etc.

Our Trustees have been central to all that we have achieved during the year and we thank them for their commitment and time. During the past year we have said goodbye to Andie Scilly and we have welcomed Gill Millar and Jonathon Oliverio. Our staffing team have this year also seen a change with Kerrie Clifford leaving us to be replaced by Jeanette Brown. We would like to thank Kerrie for all her hard work whilst she was with us and wish her well in her full time role with Active Devon.



Karen Acott
Chair of Executive



Mark Goodman
Chief Officer

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENT – YEAR ENDED 31.3.18

VOYC Devon is a registered charity (Registered Charity Number 1054442) and as such the organisation keeps to certain rules and regulations set by the Charity Commission. The Trustees of the Charity present their report with the financial statements of the charity for the year ended 31 March 2018. This has been another year of transition for VOYC Devon shifting once again to meet the changing world of public finances and on-going cuts in grant funding. Income in this year was £39,247 which was down from £57,866 in the previous year; a significant decrease. The Trustees responded by reviewing the cost base and made and implemented proposals to take the organisation forward, continuing to serve the children and youth organisations within Devon.

The Annual Report and Accounts must meet the requirements of charity law, consequently, this Annual Report and Accounts is produced in accordance with the requirements of the Charities Act 2011, and the provisions of Accounting and Reporting by Charities. VOYC Devon has income between £25,000 and £500,000 and so is subject to Independent Examination, conducted by KJP Financial Training Ltd.

The Charity's objects are to help and advance the education of young persons in Devon and elsewhere in the United Kingdom so as to develop their physical, mental and spiritual capacities that they may grow to full maturity as responsible members of society.

VOYC Devon's aims are to champion and strengthen the informal learning offer of the Voluntary and Community Sector Children and Young People Organisations in Devon by:-

- Promoting good practice, efficiency and effectiveness of organisations in the VCS working with or for children and young people up to 25 years of age.
- Providing timely and relevant information and advice in all aspects of work with children and young people.
- To vigorously represent at all appropriate levels the interests of its members in the furtherance of their work with children and young people.

Governance

The Trustees shall comprise:-

- The three elected officers (Chairman, Vice Chairman and Treasurer);
- Up to twelve representatives of member organisations;
- Up to six co-opted members.

A Director shall be appointed either:-

- by ordinary resolution of the members at general meeting;
- or by the Trustees as a co-option during the year.

During the year, Andie Scilly resigned for personal reasons and Gill Millar and Jonathon Oliverio were co-opted thus bringing the Trustee Board up to ten.

There were six meetings of the Trustee Board held during 2017-18 and there were reports on the financial position and on the performance against targets in the business plan at each of these meetings.

Staff Team

Our able staff team has continued to be led by Mark Goodman with Juliet White continuing as the Charity Administrator. Jeanette Brown was appointed as the Communications and Marketing Co-ordinator following the departure of Kerrie Clifford in January 2018.

Marketing

We continued to keep our website fresh, up to date and relevant. We produce a member only e-bulletin and a monthly newsletter with wider circulation including members and interested individuals with 1148 recipients. At the year-end we were reaching 278 followers on Twitter with a growing following on Facebook of 81.

Statement of Public Benefit

The Trustees have considered the guidance provided by the Charity Commission relating to public benefit and its impact on the charity's work, and in particular the requirement that there must be specific identifiable benefits, and ones applicable to the wider public. Trustees consider that both requirements have been met.

Reserves Policy

The Trustees have examined the Charity's need for reserves in the context of planned activities during 2017/18. This process has included consideration of quantifiable financial risks to the Charity within the context of continued spending cuts by central and local government.

Reserves are needed to:

- Allow funding to cover unforeseen operational or core costs like taking on temporary staff to cover a long-term sickness / absence.
- Provide a fund to cover gaps in income of up to six months if a grant is not renewed or is unexpectedly taken away.
- Plan for commitments that cannot be met by future income such as refurbishment of the website or ICT hardware.
- Covering short-term deficits in our cash flow before a grant is received.

At the year-end the level of unrestricted reserves was £83,469. Based on the above criteria, the Trustees are confident that there is sufficient reserves to meet the reserves policy requirements.

**Approved by the Trustee Board on 28th June 2018, and signed on its behalf:
Karen Acott (Chairman of the Trustees)**

Independent examiners report for the accounts (y/e 31.3.18):-

Independent examiner's report on the accounts		 CHARITY COMMISSION FOR ENGLAND AND WALES	
Section A Independent Examiner's Report			
Report to the trustees/ members of			
On accounts for the year ended	31 March 2018	Charity no (if any)	1054442
Set out on pages	1 - 4.		
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. Delete [] if not applicable.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none"> examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention 		
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>		
Independent examiner's statement	<p>In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect: which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"> the accounting records were not kept in accordance with section 130 of the Charities Act; or the accounts did not accord with the accounting records; or the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:		Date:	24 May 2018
Name:	Kevin Pope		
Relevant professional qualification(s) or body (if any):	Fellow of the Chartered Institute of Bankers (FCIB)		

Auditor: Kevin Pope (FCIB) - KJP Financial Training Ltd

Mark Goodman (Chief Officer)

FINANCIAL STATEMENT

YEAR ENDED 31.03.18

31.03.17	Financial Statement	31.03.18	31.03.17	31.03.18
	INCOME	£	EXPENDITURE	£
92550.75	B/Forward	96048.29		
28250.00	Grant – Youth Service Grant	29250.00	52138.22	Employment/Travel 46794.69
0.00	Devon Education Trust	750.00	138.64	Governance 209.83
20000.00	DCC Commissioning	0.00	59.78	Networking 0.00
980.00	Vol Voice/Representation/TFS	122.50	2881.83	Office 2122.02
412.50	Membership Services	0.00	1674.19	ICT 851.29
12559.48	Training Programme	8454.60	948.72	Member Training 974.11
963.52	Interest	669.87	25.00	Bank Charges 60.00
			0.00	Sport England Vol Proj 250.00
			0.00	Devon Education Trust 277.99
63165.50	TOTAL	39246.97	57866.38	TOTALS 51539.93
	Restricted Income from YS Rev		1801.58	Res Exp again YS Rev 286.00
	TOTAL INCOME		59667.96	TOTAL EXP 51825.93
				Carried Forward 83469.33
	BANK BALANCES AS AT		31.03.18	
	CAF Current account		5343.67	
	CAF Gold Account		25072.35	
	Secure Trust Bank a/c		53053.31	