



Annual Report 2018/19



Photo courtesy of Balloons



Photo courtesy of
1st Highweek Village Scout Group



Photo courtesy of Exeter Aces Speedway Club



Photo courtesy of
North Devon Display Gymnastics Club

“To Champion and Strengthen Children and Young People Organisations in Devon”

Registered Charity Number: 1054442

Voluntary Organisations for Young People and Children (VOYC) - Devon

What is it that we do?:

1. **Provide Practical Help** - to ensure the support necessary to develop and maintain the children and young people's sector.
2. **Provide a Voice** - to enable the children and young people's sector to have a voice and influence.
3. **Facilitate Networking** - to support, develop and promote collaboration and networking.
4. **Manage the Charity** - to have efficient and effective systems for the management of VOYC Devon.

President

Robin Wakinshaw

Vice President

The Right Reverend Nicholas McKinnel, Bishop of Plymouth (wef: 1.8.16)

Officers

Chair of Trustees	Karen Acott (resigned 27.7.18) Peter Brewer (appointed 27.7.18)
Vice Chair of Trustees	Peter Brewer (resigned 27.7.18) Gill Miller (appointed 27.7.18)
Treasurer	Nick Creasy

Management Committee/Executive (Trustees)

Karen Acott	Resigned 27.7.18
Peter Brewer	Vice Chair/Chair
Gill Millar	Vice Chair
Nick Creasy	Treasurer
Paul Allan	Co-option
Kerrie Clifford	Co-option
Karen Jones	Co-option
Steve Keable	CEDA
Jonathan Oliverio	Youth Genesis Trust Ltd
Paul Reisbach	Diocese of Exeter/YMCA Exeter
Tina Tozer	Lifeworks Charity Ltd (resigned 22.3.19)

Staff

Mark Goodman	Chief Executive
Juliet White	Administrator
Luciana Edwards	Communications and Marketing Co-Ordinator

SUMMARY OF ACHIEVEMENT 2018 – 2019

Who we are and what we do

VOYC values, supports and champions the local voluntary and community sector (VCS) as they in turn strengthen local communities. Specifically, we support those individuals and groups working with children, young people and families. We do this by providing practical face-to-face support in a variety of different ways. There is an offer that includes a range of relevant support from starting up a group to managing volunteers or a funding application. In addition, VOYC provides a diverse range of training opportunities, regular news and information updates as well as the reassurance of a telephone advice line covering almost every relevant subject. Everything VOYC offers is designed to enable voluntary and community groups to become stronger, to operate more safely and sustainably, and to enhance the quality of local provision. It is important to point out that much of our support is available free of charge through our grant agreement with Space who hold the Youth service contract with the Devon County Council (DCC).

Summary of Achievement

This was our second year in the delivery of support to the Voluntary and Community Youth Sector as a partner with Space within the VCS infrastructure element of the DCC Youth Services contract. VOYC also continues to play a key role in developing both the safeguarding support offer including training for the VCS and the early help agenda. You will find an info-graphic within the Annual Report that sets out in more detail our work over the last year.

In the past twelve months, VOYC has facilitated the setting up of local networks in Teignbridge and North Devon. This has enabled a regular two-way conversation with individuals involved with local groups whilst providing them with a valuable networking opportunity. We aim to prioritise the development of new local networks across the County going forward.

VOYC is involved in enabling the local VCS to have their voice heard and ensuring that local public services have a single way into the diverse VCS here in Devon. VOYC has always prided itself on being a positive and active partner, helping to move agendas forward and find solutions to local challenges. VOYC represent the VCS on the following: The Devon Children and Families Partnership (DCFP) Sub Group Chairs; DCFP Quality Assurance Delivery Group and the Early Help Improvement Board.

We would like to extend a big thank you to our staff and Trustees as both have been central to all that we have achieved during the year and we thank them for their commitment and time. During the past year we have said goodbye to Karen Acott and Tina Tozer and we have welcomed Kerrie Clifford as a Trustee and Luci Edwards as our new Communications Officer.

Peter Brewer (Chair)

Mark Goodman (Chief Officer)

A Quick Summary of the year!

A Devon wide network of

229 Local Organisations

19 National Organisations

51 Affiliates



Giving a network of over 2000 local settings

Building Local Networks

4 Local Networks

7 Local meetings within the year

2 Local Mental Health Training Sessions



The subjects included:

52

Groups received direct support

- Safeguarding;
- Setting up new groups;
- Supporting Trustees;
- Funding

12

Monthly E-Newsletters to the 1062 Subscribers.

40

E-bulletins to VOYC Members



Safeguarding Training for: **281 Individuals** From **71 Organisations**



143 Followers (78 at 1st April 2018)



Representing the VCS, attending 16 meetings of DCFP Working Groups



555 Followers (386 at 1st April 2018)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENT

YEAR ENDED 31.3.19

VOYC Devon is a charity (Registered Charity Number 1054442) and as such meets all the rules and regulations set by the Charity Commission. The Trustees of the Charity present this report to support the financial statements of the charity for the year ended 31 March 2019. The Annual Report and Accounts are produced in accordance with the requirements of the Charities Act 2011, and the provisions of Accounting and Reporting by Charities. VOYC Devon has income between £25,000 and £500,000 and so is subject to Independent Examination, conducted by KJP Financial Training Ltd.

The Charity's objects are to benefit young people in Devon by:

VOYC Devon championing and strengthening the informal learning offer of the Voluntary and Community Sector Children and Young People Organisations in Devon by:

- Promoting good practice, efficiency and effectiveness of organisations in the VCS working with or for children and young people up to 25 years of age.
- Providing timely and relevant information and advice in all aspects of work with children and young people.
- To vigorously represent at all appropriate levels the interests of its members in the furtherance of their work with children and young people.

In May 2017, the Trustees of VOYC agreed that they needed to give a particular focus to income generation as a direct result of the loss of funding from Devon County Council for work related to the delivery of infrastructure functions. This resulted in an income generation strategy that has been perused by the Trustees with regular monitoring since that time. As a result of this, the Trustees have been proactive in meeting high ranking officers within the County Council to lobby for support. In addition, there has been regular monitoring of other potential funding opportunities. This has not been successful and has been hampered by the lack of opportunities to bid for infrastructure work. This resulted in the Trustees agreeing to a deficit budget for the year, making use of some of the uncommitted reserves.

Governance

The Trustees shall comprise:

- The three elected officers (Chairman, Vice Chairman and Treasurer);
- Up to twelve representatives of member organisations;
- Up to six co-opted members

A Trustee shall be appointed either:

- by ordinary resolution of the members at general meeting;
- or as a co-option made at a meeting of the Executive during the year.

During the year, Karen Acott and Tina Tozer resigned due to pressures of work. Kerrie Clifford was co-opted in March 2019 to bring the Trustee Board up to nine at the end of the year. Karen having been the Chair for just over four years stood down in July 2018 and was succeeded by Peter Brewer the Vice Chair with Gill Millar being elected into the role of Vice Chair.

There were six meetings of the Trustee Board held during 2018-19 and there were reports on the financial position and on the performance against targets in the management plan at each of these meetings.

Staff Team

Our able staff team has continued to be led by Mark Goodman with Juliet White continuing as the Charity Administrator. Jeanette Brown was succeeded by Luci Edwards as the Communications and Marketing Co-ordinator in November 2018.

Marketing

We continued to keep our website fresh, up to date and relevant. We produce a member only e-bulletin and a monthly newsletter with wider circulation to both members and stakeholders. We have continued to grow our social media presence using the VOYC Website, Twitter and Facebook.

Statement of Public Benefit

The Trustees have considered the guidance provided by the Charity Commission relating to public benefit and its impact on the charity's work, and in particular the requirement that there must be specific identifiable benefits, and ones applicable to the wider public. Trustees consider that both requirements have been met.

Reserves Policy

The Trustees have examined the Charity's need for reserves in the context of planned activities during 2018/19. This process has included consideration of quantifiable financial risks to the Charity within the context of continued spending cuts by central and local government.

Reserves are needed to:

- Allow funding to cover unforeseen operational or core costs like taking on temporary staff to cover a long-term sickness / absence.
- Provides a fund to cover gaps in income of up to six months if a grant is not renewed or is unexpectedly taken away.
- Planned commitments that cannot be met by future income such as refurbishment of the Website or ICT hardware.
- Covering short-term deficits in our cash flow before a grant is received.

At the year-end the level of reserves was £76,016.59. Based on the above criteria, the Trustees are confident that there are sufficient unrestricted reserves to meet the reserves policy requirements.

Approved by the Trustee Board on 24th June 2019, and signed on its behalf by the Chair:

Peter Brewer

Peter Brewer (Chair of the Trustees)

FINANCIAL STATEMENT

YEAR ENDED 31.03.19

31.03.18	Financial Statement	31.03.19	31.03.18	31.03.19
	INCOME	£	EXPENDITURE	£
96048.29	B/Forward	83469.33		
29250.00	Grant – Youth Service Grant	27000.00	46794.69	Employment/Travel 42257.94
750.00	Devon Education Trust	0.00	209.83	Governance 160.50
8454.60	Training Programme	9890.00	0.00	Networking 168.73
122.50	Vol Voice/Representation/TFS	0.00	2122.02	Office 1933.57
0.00	Operational Income	1471.00	851.29	ICT 413.66
0.00	Teignbridge Network	1000.00	974.11	Member Training 793.14
669.87	Interest	676.20	60.00	Bank Charges 60.00
0.00	Misc	0.00	250.00	Sport England Vol Proj 0.00
			277.99	Devon Education Trust 324.40
			0.00	Teignbridge Yth Netwk 848.00
39246.97	TOTAL	40037.20	51539.93	TOTALS 46959.94
	Restricted Income from YS Rev		286.00	Res Exp again YS Rev 530.00
	TOTAL INCOME		51825.93	TOTAL EXP 47489.94
				Carried Forward 76016.59
	BANK BALANCES AS AT		31.03.19	
	CAF Current account		8214.73	
	CAF Gold Account		14087.63	
	Secure Trust Bank a/c		53714.23	

Independent examiners report for the accounts (y/e 31.3.19):-



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
VOYC Devon

**On accounts for the year
ended**

31 March 2019

**Charity no
(if any)**

1054442

Set out on pages

1 - 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

31 May 2019

Name:

Kevin Pope

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Chartered Institute of Bankers (FCIB)

Auditor: Kevin Pope (FCIB) - KJP Financial Training Ltd

Mark Goodman (Chief Officer)