



Annual Report 2019/20



Photo courtesy of Moorvision



Photo courtesy of Honiton Community Theatre Company



Photo courtesy of Tavistock Youth Café/Bere Alston Youth2Youth



Photo courtesy of Active Devon

“To Champion and Strengthen Children and Young People Organisations in Devon”

Registered Charity Number: 1054442

Voluntary Organisations for Young People and Children (VOYC) - Devon

What is it that we do?

1. **Provide Practical Help** - to ensure the support necessary to develop and maintain the children and young people's sector.
2. **Provide a Voice** - to enable the children and young people's sector to have a voice and influence.
3. **Facilitate Networking** - to support, develop and promote collaboration and networking.
4. **Manage the Charity** - to have efficient and effective systems for the management of VOYC Devon.

President

Robin Wakinshaw

Vice President

The Right Reverend Nicholas McKinnel, Bishop of Plymouth (wef: 1.8.16)

Officers

Chair of Trustees	Peter Brewer
Vice Chair of Trustees	Gill Miller
Treasurer	Nick Creasy

Management Committee/Executive (Trustees)

Peter Brewer	Chair
Gill Millar	Vice Chair
Nick Creasy	Treasurer
Paul Allan	Co-option
Kerrie Clifford	Co-option
Karen Jones	Co-option
Steve Keable	CEDA
Jonathan Oliverio	Youth Genesis Trust Ltd
Paul Reisbach	YMCA Exeter

Staff

Mark Goodman	Chief Executive
Juliet White	Administrator
Luciana Edwards/ Alex Green	Communications and Marketing Co-Ordinator

SUMMARY OF ACHIEVEMENT 2019 – 2020

Who we are and what we do

For over 50 years, VOYC Devon has brought the sectors people together to solve problems, address root causes and inspire each other. We know and understand the power of the Not for Profit sector and volunteering. Specifically, we support those individuals and groups working with children, young people and families. We do this by providing practical face-to-face support in a variety of different ways. There is an offer that includes a range of relevant support from starting up a group to managing volunteers or a funding application. In addition, VOYC provides a diverse range of training opportunities, regular news and information updates as well as the reassurance of a telephone advice line covering almost every relevant subject. Everything VOYC offers is designed to enable the Not for Profit Organisations to become stronger, to operate more safely and sustainably, and to enhance the quality of local provision. It is important to point out that much of our support is available free of charge through our grant agreement with Space who hold the Youth Service contract with the Devon County Council (DCC).

Summary of Achievement

This was our third year in the delivery of support to the Youth Sector as a partner with Space within the VCS infrastructure element of the DCC Youth Services contract. VOYC also continues to play a key role in developing both the safeguarding support offer including training. You will find an info-graphic at the end of this Annual Report that sets out in more detail our work over the last year.

In that time, VOYC has facilitated the setting up of local networks in Exmouth, the more rural East Devon and South Hams. The network of local youth work networks has enabled a regular two-way conversation with individuals involved with local groups whilst providing them with a valuable networking opportunity. We continue to develop new local networks across the County going forward.

VOYC is involved in enabling the local VCS to have their voice heard and ensuring that local public services have a single way into the diverse VCS here in Devon. VOYC has always prided itself on being a positive and active partner, helping to move agendas forward and find solutions to local challenges. VOYC represent the VCS on the following: The Devon Children and Families Partnership (DCFP) Sub Group Chairs; DCFP Quality Assurance Delivery Group, The Early Help Improvement Board and Adolescent Safety Framework Review Group.

We would once again like to extend a big thank you to our staff and Trustees as both have been central to all that we have achieved during the year and we thank them for their commitment and time. During the past year we have seen Luci Edwards our Communications Officer go on Maternity leave and Alex Green has stepped in to provide these services as maternity cover.

And to finish it's very easy to get gloomy and despondent about the coronavirus situation for Not for Profit organisations. While some would say there is plenty to be gloomy about, the reality is that the sector will only be able to come out of this crisis by making the most of the potential opportunities available to it. All of us at VOYC will therefore be there to support the sector in helping it with this task.

Peter Brewer (Chair)

Mark Goodman (Chief Officer)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENT

YEAR ENDED 31.3.20

VOYC Devon is a charity (Registered Charity Number 1054442) and as such meets all the rules and regulations set by the Charity Commission. The Trustees of the Charity present this report to support the financial statements of the charity for the year ended 31 March 2020. The Annual Report and Accounts are produced in accordance with the requirements of the Charities Act 2011, and the provisions of Accounting and Reporting by Charities. VOYC Devon has income between £25,000 and £500,000 and so is subject to Independent Examination, conducted by KJP Financial Training Ltd.

The Charity's objects are to benefit young people in Devon by:

VOYC Devon championing and strengthening the informal learning offer of the Voluntary and Community Sector Children and Young People Organisations in Devon by:

- strengthening Not for Profit organisations providing support through information and advice in all aspects of work with children and young people;
- keeping children and young people safe by developing the skills of those who work with children and young people, delivering safeguarding and other relevant training;
- connecting people and organisations by developing and sustaining both countywide and local youth networks to enable youth organisations to share good practice, resources and expertise;
- being a voice for the not for profit children and young people sector in Devon.

VOYC Devon champions and strengthens the Not for Profit Children and Young People Sector, with over 270 members ranging from the largest charities, national network organisations (eg Scouts and The Young Farmers Clubs) to the smallest community organisations. There are thousands of volunteers supporting the organisations within our membership with people across the County giving their time, energy and money.

The very end of this year saw us face a major challenge in the COVID-19 Pandemic. This is something that is going to impact upon us all well into the next 12 months and I am sure it will be commented on further within next year's report as well!!! No one organisation can solve the challenges that this pandemic or society brings, but collectively we can stand together to support each other in times of challenge and change. The funding position for Infrastructure Organisations such as VOYC remains very difficult and resulted in the Trustees agreeing to and managing a deficit budget for the year, making use of some of the uncommitted reserves.

Governance

The Trustees shall comprise:

- The three elected officers (Chairman, Vice Chairman and Treasurer);
- Up to twelve representatives of member organisations;
- Up to six co-opted members.

A Trustee shall be appointed either:

- by ordinary resolution of the members at general meeting;
- or as a co-option made at a meeting of the Executive during the year.

During the year, the Trustee Board remained stable with nine members throughout the year. There were six meetings of the Trustee Board held during 2019-20 and there were reports on the financial position and on the performance against targets in the management plan at each of these meetings.

Staff Team

Our able staff team has continued to be led by Mark Goodman with Juliet White as the Charity Administrator. Luci Edwards the Communications and Marketing Co-ordinator left us in November 2019 to go onto Maternity Leave. During her absence Alex Green has proved to be a very able deputy.

Marketing

We continued to keep our website fresh, up to date and relevant. We produce a member only e-bulletin and a monthly newsletter with wider circulation to both members and stakeholders. We have continued to grow our social media presence using the VOYC Website, Twitter and Facebook.

Statement of Public Benefit

The Trustees have considered the guidance provided by the Charity Commission relating to public benefit and its impact on the charity's work, and in particular the requirement that there must be specific identifiable benefits, and ones applicable to the wider public. Trustees consider that both requirements have been met.

Reserves Policy

The Trustees have examined the Charity's need for reserves in the context of planned activities during 2019/20. This process has included consideration of quantifiable financial risks to the Charity within the context of continued spending cuts by central and local government.

Reserves are needed to:

- Allow funding to cover unforeseen operational or core costs like taking on temporary staff to cover a long-term sickness / absence.
- Provides a fund to cover gaps in income of up to six months if a grant is not renewed or is unexpectedly taken away.
- Planned commitments that cannot be met by future income such as refurbishment of the Website or ICT hardware.
- Covering short-term deficits in our cash flow before a grant is received.

At the year-end the level of reserves was £66,408.95. Based on the above criteria, the Trustees are confident that there are sufficient unrestricted reserves to meet the reserves policy requirements.

Approved by the Trustee Board on 22nd June 2020, and signed on its behalf by the Chair:

Peter Brewer

Peter Brewer (Chair of the Trustees)

FINANCIAL STATEMENT

YEAR ENDED 31.03.20

31.03.19	Financial Statement	31.03.20	31.03.19	31.03.20
	INCOME	£		EXPENDITURE
				£
83469.33	B/Forward	76016.59		
27000.00	Grant – Youth Service Grant	24750.00	42257.94	Employment/Travel 43114.49
0.00	The Grandchildren's Project	1900.00	160.50	Governance 184.15
9890.00	Training Programme	10690.40	168.73	Networking 57.26
1471.00	Operational Income	1329.91	1933.57	Office 1636.80
1000.00	Teignbridge Network	0.00	413.66	ICT 552.36
676.20	Interest	692.17	793.14	Member Training 589.06
0.00	Misc	0.00	60.00	Bank Charges 60.00
			324.40	The G/children's Project 1900.00
			848.00	Teignbridge Yth Netwk 152.00
40037.20	TOTAL	39362.48	46959.94	TOTALS 48246.12
	Restricted Income from YS Rev		530.00	Res Exp again YS Rev 724.00
	TOTAL INCOME		47489.94	TOTAL EXP 48970.12
				Carried Forward 66408.95
	BANK BALANCES AS AT		31.03.20	
	CAF Current account		914.92	
	CAF Gold Account		11108.80	
	Secure Trust Bank a/c		54385.23	

Independent examiners report for the accounts (y/e 31.3.20):-



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name VOYC Devon		
On accounts for the year ended	31 March 2020	Charity no (if any)	1054442
Set out on pages	1 - 3 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2020**.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 02 May 2020

Name: Kevin Pope

Relevant professional qualification(s) or body (if any): Fellow of the Chartered Institute of Bankers (FCIB)

Address: 6, Harrison Close,
Emersons Green,
BRISTOL BS16 7HB

Auditor: Kevin Pope (FCIB) - KJP Financial Training Ltd

Mark Goodman (Chief Officer)